



INSTITUTE FEES - YEAR 2020 (INCLUSIVE OF 12% VAT WHERE APPROPRIATE)

		2019	2020
1	Fellow membership fee	BWP 462.00/annum	BWP 485.00/annum
2	Associate membership fee	BWP 472.00/annum	BWP 496.00/annum
3	Affiliate Associate Membership fee	BWP 502.00/annum	BWP 527.00/annum
4	Ordinary membership fee	BWP 452.00/annum	BWP 475.00/annum
5	Examination fee (Ordinary)	BWP 592.00/subject	BWP 622.00/subject
6	Course fee (Ordinary):		
a)	Study Material	BWP 703.00/subject	BWP 738.00/subject
b)	Lectures	BWP 803.00/subject	BWP 843.00/subject
		BWP 1506.00/subject	BWP 1581.00/subject
7	Exemptions		
a)	Local Qualifications	BWP 492.00/subject	BWP 517.00/subject
b)	International Qualifications		BWP 600.00/subject
8	Revision seminar (Correspondence Students) - Ordinary	<u>BWP151.00/subject</u>	<u>BWP159.00/subject</u>
9	Affiliate membership fee	BWP 502.00/annum	BWP 527.00/annum
10	Affiliate examination fee	BWP 703.00/subject	BWP 738.00/subject
12	Affiliate course fee		
a)	Study Material	BWP 703.00/subject	BWP 738.00/subject
b)	Lectures	BWP 854.00/subject	BWP 897.00/subject
		BWP 1557.00/subject	BWP 1635.00/subject
13	Revision seminar (Correspondence Students) - Affiliates	BWP251.00/subject	BWP264.00/subject
14	Membership re-admission fee - (Ordinary/Associate/Affiliate)	BWP 452/472/502	BWP 475/496/527
15	Examination Late entry penalty fee (Ordinary)	BWP 1004.00/sitting	BWP 1054.00/sitting
16	Examination Late entry penalty fee (Affiliate)	BWP 1055.00/sitting	BWP 1108.00/sitting
17	Past examination papers fee (Questions, Model Answers plus Examiners Comments) -last three sittings	BWP 81.00/set	BWP 85.00/set
18	Tests (Correspondence Students)	BWP81.00/subject	BWP85.00/subject

REQUESTS FOR THE FOLLOWING WILL BE CHARGED AS FOLLOWS

Re-print of results slip and examination Advice	BWP 50.00
Duplicate transcript	BWP 120.00
Duplicate certificate	BWP 170.00

All requests must be accompanied by proof of payment and must be in writing and state the membership number. Members should expect feedback on the requests for transcripts in 2 days from date of request.

A FEE OF FIVE PULA (P5.00) PER COPY WILL ALSO BE CHARGED FOR THE FOLLOWING:

Photocopying of certificates, transcripts, etc.
Photocopying of receipts.

All payments should be made directly to the Institute Bank Account (See account details below):

Bank: Barclays Bank Botswana
Branch: Mall Branch
Branch Code: 01
Account Number: 2735561
Account Name: Botswana Institute of Banking & Finance

Members should quote their names and membership numbers as reference.

Original Proof of payment should be delivered to **BIBF Accounting Department, Plot 54354, 2nd Floor, Southwing, Unit 201, Central Square, CBD, Gaborone** or posted to **Botswana Institute of Banking & Finance, Private Bag 00404, Gaborone.**

NB:

POS is available for swiping.
No cash payments will be accepted at the Institute Offices

Please note that all approved requests for refunds will attract an administration fee of P250.00. Refunds less than administration fee are non-refundable.