

## Public Training Calendar

Course	Number of days	Price per person	August	September	October
Anti Money Laundering for Non-Banking Institutions	2	3500	3rd - 4th	1st - 2nd	5th - 6th
Maintaining Client Relations	1	2750	3rd		5th
Finance for Non-Finance Managers	3	3500	5th - 7th	2nd - 4th	5th - 7th
Housing Finance I	2	7800			8th - 9th
Corporate Governance	2	3000	3rd - 4th		
Customer Service	2	2600		3rd - 4th	
Housing Finance II	2	7800			12th - 13th
Foundation to Sales	1	1895	6th		8th
Effective Debt Collection Strategies	2	5000	13th - 14th	14th - 15th	13th - 14th
Anti Money Laundering for Banking Institutions	2	3500	6th - 7th		15th - 16th
Assets and Liability Management	2	3000			19th - 20th
Basel Capital & Liquidity Requirements	2	6500	6th - 7th		15th - 16th
Financial Statement Analysis	2	5850		3rd - 4th	
Leadership Skills for Supervisors	1	1895	5th		16th
Fundamentals of Credit	2	5000		9th - 10th	
Leadership & Management Skills for Middle and Senior Management	3	3500	5th - 7th		19th - 21st
Cash Flow Based Lending in SME Finance	5	10400		7th - 11th	19th - 23rd
Basics in Agri Finance	3	7800	10th - 12th		21st - 23rd
Sales & Marketing Level 2	2	3700		7th - 8th	
Emotional Intelligence	2	3500		14th - 15th	
Excel Skills for Business - Beginners Level	5	5000	10th - 14th	7th - 11th	26th - 30th
Excel Skills for Business - Intermediate Level 1	5	5000	17th - 21st	14th - 18th	19th - 23rd
Liquidity Management	5	11050		14th - 18th	
Agrifinance II	3	7800			26th - 28th
Training of Trainer	4	5000	17th - 20th		
Change Management	2	3900		17th - 18th	
Sales & Marketing Level 3	3	3700		21st - 22nd	
Fraud Prevention & Monitoring	1	2750		21st	
Treasury & Risk Management	3	3500		22nd - 23rd	
Strategic Leadership & Management Skills for Executive Management	3	3500		23rd - 25th	
Taxation for Companies in Botswana	3	3000		23rd - 25th	
Credit Control and Collections	1	2750		25th	
Risk Management	3	9100	12th - 14th		
Debtor Assessment & Portfolio Management	1	2750	13th		
Advanced Writing Skills	2	3700	17th - 18th		
Operating a Bureau De Change	2	3000	20th - 21st		
Financial Literacy for Financial Wellbeing	4	3500			27th - 30th
Foreign Exchange and Money Markets	3	3500	24th - 26th		
Treasury Management	5	11050	24th - 28th		
IT Governance	2	2600		24th - 25th	
Develop Repayment Policies and Procedures	1	2750			28th
Manage Credit Portfolios	2	5000			29th - 30th
Microfinance Admin	1	2750		28th	
Applying Credit Assessment Procedures and Methodology	2	5000			
Develop Credit Policies and Procedures	1	2750		29th	
Excel Skills for Business: Advanced Level II	5	5000	24th - 28th	21st - 25th	12th - 16th

For more information, please email [enquiries@bibf.ac.bw](mailto:enquiries@bibf.ac.bw) or call 3952493.